

Library Board of Trustees

January 10, 2024

Minutes

1. **Call to Order:** The Library Board of Trustees meeting was called to order by Board Chair Wendy Slatkin at 4 p.m.
2. **Roll Call: Present:** Board Chair Wendy Slatkin, Board Members: Lynn Olson, Lester Sandy, Ralph Cavallo, Jim Flock

Absent: Board Members Ralph Cavallo, Lester Sandy

Other: Interim Library Director Adam Tuckerman, Assistant City Manager Stephen Parker, Operations Manager Martha Ulate
3. **Oral Communications:** None offered.
4. **Approval of Minutes:** Jim Flock moved to approve and Lynn Olson seconded the minutes for the December 13, 2023 meeting be approved as submitted.
5. **Correspondence/Communications -** None offered
6. **Old Business:** Discussion ensued to add Grant Funding Updates to agenda item Old Business.
7. **New Business:** Discussion ensued with mention of the entrance doors and visual signage regarding exit access. Board member Lynn Olson mentioned that improvement for visual display of exit access is needed at the front door access. Interim Director Adam Tuckerman mentioned he will look into options for the doors.
8. **City Management Report:** Assistant City Manager Stephen Parker reported that contract renew proposal was provided by LSS CEO Todd Frager. Proposal at this time is under consideration and favorable by the City of Upland. The current proposal is a 5-10-year agreement. The proposal has not been submitted to City Council for approval. L
Council member James Breitling mentioned upcoming community events: Free Christmas Mulch, available through the end of January while supplies last. Free Bulky Item Disposal & Document Shredding to Upland Residents only on January 27th. Workshops will be available in February, Home Recycling, February 10th and Parkways Work Shop February 24th.
9. **Statistical Summary Report:** Board reviewed the statistical summary report.
10. **Library Management Report:** Interim Library Director Adam Tuckerman reported the elevator renovation

